



**2ND MEETING
WORKFORCE DEVELOPMENT SUBGROUP**

MEETING MINUTES

**JULY 7TH, 2010
11:00 AM**

**NATIONAL COLLEGE
Harrisonburg, Virginia**

Subgroup Members Present:

Christine Chmura
Helen Dragas
James Dyke
Bob Leber
Frank Longaker

Subgroup Members Absent:

Delegate Kathy Byron

I. Call to Order

Bob Leber, Chair, called to order the 2nd meeting of the Workforce Development Subgroup at 11:09 AM on July 7th, 2010, at the National College Harrisonburg campus.

II. Roll Call

Jessica Brooks, Executive Assistant to the subgroup, called role. A quorum was present.

III. Presentations

A presentation was made by Courtney Malveaux, Commissioner of the Department of Labor and Industry, gave a presentation on DoLI's Registered Apprenticeship Program and the successful program Augusta County Schools has implemented.

A second presentation was made by Debbie Melvin with the Department of Business Assistance on DBA's Virginia Jobs Investment Program, which provides help with creating training programs, recruiting plans, and soft skill training.

A third presentation was given by the Virginia Goodwill Network on their soft skill training programs and prisoner re-entry programs they are currently piloting.

IV. Lunch

The group broke for a quick lunch from 1:15 – 1:25 PM.

V. Minutes

The minutes from the 1st subgroup meeting were reviewed and approved.

VI. Next Meeting Date

The next meeting was set for Tuesday, August 10th at 11:00 AM at a workforce development center in the Hampton Roads area.

VII. Public Comments

No public comments.

V. Research on Goals/Strategies

Discussion of the research from each subgroup member on their assigned strategies. This research will be used to create the interim subgroup report. This report will be due on July 19th and presented to the Governor and full Commission on July 26th.

VI. Adjournment

The meeting was adjourned at 2:53 PM.